



Certificate - Alteration of rules

Section 21 Incorporated Societies Act 1908

1. Name of society

TE AROHA DRAMATIC SOCIETY INCORPORATED

2. Society number

HN/213961

I certify that the alteration has been made in accordance with the rules of the society.

Name

Eileen Joyce

Position

President

Signature

26 / 9 / 12

3. Complete this checklist before filing your application

- This certification has been completed by an officer of or a solicitor for the society.
 - A copy of the rule alteration(s) is attached. **NOTE** | This can either be a complete copy of the updated rules with the alterations underlined or in bold type, or a copy of the particular rule(s) that were altered.
 - The copy of the alteration to rules has been signed by three members of the society.
- For society name changes --**
- This rule alteration also includes a name change for the society, and
 - We have checked that the new name of the society is available by conducting Register Searches at both www.societies.govt.nz and www.companies.govt.nz.

What must be included in your rules?

Section 6 of the Incorporated Societies Act 1908 requires that a society's rules include the following:

- The name of the society (ending with the word Incorporated)*
- The objects for which the society is established*
- How people become members of the society and cease being members of the society*
- How meetings of the society will be called and held and how voting will take place*
- How officers of the society will be appointed*
- Control and use of the common seal*
- How the society's funds will be controlled and invested*
- The powers (if any) that the society has to borrow money*
- How any property of the society will be distributed in the event of the society being wound up*
- How the rules of the society can be altered*

NPC# 09

4 OCT 2012

4. Your contact details

Name and postal address

Eileen Joyce
14 Longfellow Street
Te Aroha 3320

Telephone 07 884 7200

Email (optional)



DATED 25TH February 1953

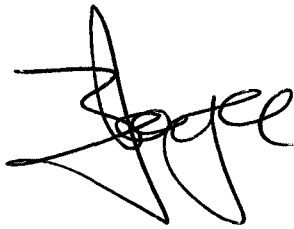
REVISED

2012

RULES
OF
THE TE AROHA
DRAMATIC SOCIETY

TADS

President



Secretary

Treasurer



Vice President:



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|---|
| BUSINESS & REGISTRIES BRANCH, AUCKLAND |
| 04 OCT 2012 |
| RECEIVED |

RULES
OF
THE TE AROHA
DRAMATIC SOCIETY
INCORPORATED

1. THE name of the society shall be "The Te Aroha Dramatic Society Incorporated"

2. THE objects of the Society shall be:

(a) to promote and encourage cultural interests within Te Aroha and the surrounding districts;

(b) to study the composition of plays;

(c) to read and produce plays;

(d) to encourage members of the community to participate in these objects;

(e) to actively promote and engender community support for these objects;

(f) to donate funds to any charitable purpose or to any charitable cause deemed appropriate by the
Committee; and

(g) to undertake any other activity which is deemed by the Committee to come within the scope
of these objects."



3. IN order to carry out the objects of the Society, the Society shall have the power:

(a) to acquire, dispose of, use, improve, maintain, alter, receive, hire, lend, mortgage or in any way deal with, real or personal property;

(b) to acquire by purchase, lease, hire, or otherwise, any real or personal property or any rights or privileges which may be considered necessary or expedient for attaining the objects or interests of the Society and to sell or lease any portion thereof not required for the objects of the Society;

(c) to acquire by purchase, lease, hire, or otherwise, any intangible or intellectual property, or rights or privileges in such property;

(d) to enter into contracts;

(e) to collect, invest, re-invest and disburse funds;

(f) to open and operate, and close, one or more bank accounts;

(g) to raise funds by subscription, loan, overdraft, mortgage, debenture or any other security or otherwise on terms and conditions deemed appropriate by the Committee;

(h) to impose and collect charges for admission to events held by the Society;

(i) to employ labour;

(j) to pay expenses; and to do all lawful things and acts incidental to or necessary for all or any of the objects of the Society.”

4. THE members of the Society shall consist of Honorary Life Members and ordinary members to be elected as follows: The members shall consist of those on the Membership roll at the 25th day of February 1953. Any person desirous of joining the Society may be proposed to the Committee for approval, and will become a member following the payment of membership fees.

HONORARY LIFE MEMBERS: Honorary Life Membership is conferred as a mark of distinction on those who have rendered significant service to the Society free of cost.

ORDINARY MEMBERS: All qualified persons who have attained the age of sixteen years. The secretary shall keep a register of members which shall contain the names and addresses of members and the date upon each became a member.

5. THE annual subscription shall be fixed by a majority vote at each annual meeting. Each candidate shall pay his subscription on nomination to be accepted subject to his acceptance as a member by the Committee. Subsequent subscriptions shall be payable as at the 1st April in each year, after the annual general meeting. Any member admitted during the currency of the financial year shall pay the subscription in full. No member whose subscription is in arrears after the 1st day of June in any year shall hold office or vote at any meeting.

6. ANY person may cease to be a member of the Society by giving written notice of his resignation to the Secretary. On receipt of such notice and on payment by such a member of all monies then due by him to the Society the Secretary shall remove the name of the person giving such notice from the roll or register of members. The Committee may from time to time revise the roll register by removing therefrom the names of the members who are over 12 months in arrears with their subscriptions. The Committee may for any cause which to them may seem sufficient request any member to tender his resignation. If a member so required to resign omits for 14 days to do so the Committee shall have the power to expel such a member. Any member so expelled shall not be eligible for re-election and shall forfeit all right or claim upon the Society's funds.

7. THE officers of the Society shall be a Patron, President, Two Vice Presidents, a Secretary and a Treasurer, and a Committee to consist of the President, 2 Vice Presidents, Secretary, Treasurer and up to 9 other members. All officers shall be elected annually from amongst the members of the Society at the annual general meeting and shall hold office for the ensuing year until the close of the next annual general meeting at which their successors shall be elected. Retiring officers shall be eligible for re-election except for the President whose maximum term, at any one time, shall be 3 consecutive years. They must then stand down for a period of at least one year before seeking reelection. Should no member be willing to accept office as President the committee may appoint a caretaker president for a period not exceeding 3 months.

8. PAYMENTS TO MEMBERS: (Pecuniary Profit) No member or person associated with a member of the Te Aroha Dramatic Society shall derive any income, benefit or advantage from the organization where they can materially influence the payment of the income, benefit or advantage. Except where that income, benefit or advantage is derived from:

- (a) Professional services to the Organisation rendered in the course of business, charges at no greater rate than current market rates, or
- (b) Interest on money lent at no greater than current market rates.

9. COMMITTEE MEETINGS: The Committee shall meet as often as business may require with five to form a quorum. A Committee meeting shall be convened by the Secretary at any time on request of the President or in his absence a member of the Committee. Minutes of proceedings shall be duly kept and read and confirmed at the next meeting. Any member of the Committee absent from three consecutive Committee meetings without leave of absence from the Committee shall ipso facto cease to be a member of the Committee.

Representation by proxy at Committee meetings shall not be permitted. The Committee may regulate its meetings as it thinks fit.

10. ANY casual vacancy occurring in the Committee may be filled by an appointee elected by the remaining members of the Committee.

11. THE Committee shall subject to direction by resolution of a majority of the members personally present at any general meeting have entire management and control of the real and personal property, funds, affairs and business of the Society and shall have power on behalf of the Society to enter into all such contracts, engagements and agreements they may deem advisable and shall have from time to time and at all times power to invest, dispose of and deal with such funds and property to give mortgages, debentures and other securities, to give and take conveyances, transfers and leases, to buy and to sell and to do all such other acts and things as they shall deem necessary or advisable for promoting and conserving the interests and carrying out the objects of the Society.

12. AN ANNUAL General Meeting of the Society shall ordinarily be held in the month of March in each year on a day and time and at a place to be fixed by the committee for the purpose of:

- (1) receiving and considering the Committee's report on the Society's affairs together with a duly audited balance sheet and statement of receipts and expenditure for the twelve months ending on the 31st day of January of the year in question.
- (2) electing officers in accordance with the rules.
- (3) appointing an auditor and
- (4) considering and dealing with such other matters as may be brought before it.

A printed or typed copy of the report, balance sheet, and receipt and expenditure shall be kept at the registered office of the Society for the inspection of any member of the Society at least seven days prior to the annual general meeting and a copy of all the same shall at such meeting be produced for the inspection of any member of the Society who desires it. Twelve members personally present shall for a quorum and no proxies are permitted.

13. ANY general meeting of members other than the annual general meeting is a special general meeting and may be called by the Committee's discretion, or at any time after the deposit with the Secretary of a written notice specifying the object or objects of the meeting and any resolution or resolutions intended to be proposed thereat and shall be called by the Committee after the receipt by the Secretary of a requisition in that behalf signed by not less than one fourth of the members of the Society specifying the object or objects of the meeting and any resolution or resolutions intended to be passed thereat. No other business shall be dealt with at such meeting. Twelve members personally present shall form a quorum and no proxies are permitted.

14. THE date, time and place of any annual general meeting and the date, time, place, objects and proposed resolutions of any special general meeting shall be notified by the Secretary at least seven clear days prior to the holding of any such meeting by advertising publicly, in newspapers or electronically, in the Te Aroha District.

15. ANY general meeting (annual or special) shall have power to adjourn its proceedings from time to time for any period not exceeding seven days and notice of such adjournment shall be advertised in the registered office of the Society.

16. THE President shall be Chairman of all meetings of the Society and of the Committee and if the President is not present one of the Vice Presidents shall chair the meeting. In the absence of President and Vice Presidents, the Committee may elect their own Chairman.

17. EVERY member shall have one vote, except the Chairman who has a casting vote in addition to the directive vote.

18. IN every case where at any annual general meeting the number of candidates duly proposed and seconded for any office exceeds the number of vacancies the election shall be by ballot. Where the number of candidates does not exceed the number of vacancies the candidate or candidates duly nominated shall be declared elected.

19. IN any general meeting voting shall be in writing on any question considered by the Committee to be of sufficient importance or at the request of five members present.

20. WHENEVER a ballot or vote in writing is taken two scrutineers shall be chosen by show of hands from amongst the members present and they shall conduct the ballot or voting and certify the result to the presiding officer.

21. SAVE as above provided for voting by ballot or in writing all questions submitted to any meeting of members of the Society or of the Committee shall be determined on the voices, or show of hands if demanded by the member.

22. SUBJECT to "Incorporated Societies Act 1908" the rules of the Society may be altered, added to or rescinded only at a special general meeting of the Society.

No addition or alteration or rescission of the Rules shall be approved if it affects the Pecuniary Profit Clause or the Winding Up Clause.

23. THE Common Seal of the Society shall be kept at the Society's registered office in the custody of the Secretary for the time being who shall affix it to all deeds, contracts, agreements, instruments, processes and other documents to be executed by the Society as directed by the resolution of the Committee duly proposed and seconded and passed in regular meeting and in the presence of two other members of the Committee for the time being.

24. THE funds of the Society may be invested by the Committee by virtue of its powers in Rule 9 in any Bank on fixed deposit or current account, in New Zealand Government Bonds, Stock or Debentures. No funds of the Society may be advanced by way of loan to any person nor invested in the security of charge over either land or chattels.

25. THE monies of the Society shall be placed in such Bank as the Committee shall from time to time decide upon in the name of Society and all cheques shall be drawn, signed and endorsed by

any two of the following officers, namely the President, the Vice Presidents, the Secretary and the Treasurer of the Society for the time being.

26. THE funds and property of the Society shall be applied solely in promotion of the objects set out in these rules.

27. AT any time and from time to time as the circumstances of the Society may require the Committee may in its discretion borrow money by overdraft or otherwise on the security of the real or personal property of the Society or on guarantee such sum or sums as may be necessary for the furtherance or carrying out of any of the Society's objects on such term as the Committee deems advisable and may execute and deliver any mortgages, debentures or other securities over any of the real or personal property of the Society.

28. ON the winding up or dissolution by the Registrar of Societies, the property and the assets of the Society, after satisfaction of all liabilities of the Society shall be disposed of to an organization with the same or similar **exclusive charitable** aims and objectives. Or they may be disposed of to be held in trust by the Matamata Piako District Council or its successors.

29. THE Secretary shall enter the Minutes of every meeting of the Committee or of the Society in a book kept for the purpose.

30. THE Treasurers shall keep proper books of accounts showing receipts and expenditure of all monies.

31. THE first officers of the Society shall be elected by a majority of the members of the Society at the meeting which consents to the application for incorporation in like manner as subsequent officers are to be elected and shall hold office until the close of the next annual general meeting.

31. THE Committee shall fix the place of the registered office of the Society.

**Minutes of the Annual General Meeting of the Te Aroha Dramatic Society
held in the Te Aroha Little Theatre on Tuesday 13 March 2012 at 7.30pm**

Present

Jocelyn, Legg, Murray Whittaker, Stephanie Slattery, Jeanette Nelson, Clem Apted, Ron Handford, Barbara Handford, Robin Grimstone, Anthony Gray, Lynmarie Gray, Eileen Joyce, Marilyn Barclay, Petrus Rijkers, Les Munro, Phillip Legg, Phyllis Sheehan, Norman Joyce, Paul Power

Apologies

Max Barclay, June Wyatt, Val Winter

'That apologies be received'

Moved: Ron Handford

Seconded: Phyllis Sheehan Carried

Minutes

The minutes of the 2011 AGM were read.

'That the minutes as read be a true and correct record'

Moved: Lynmarie Gray

Seconded: Murray Whittaker Carried

Financial Report

The financial report was presented by the treasurer.

'That the financial report be received but has yet to be audited'

Moved: Lynmarie Gray

Seconded: Marilyn Barclay Carried

Election of officers

Resulted as follows:

President

Eileen Joyce

Moved: Marilyn Barclay

Seconded: Phyllis Sheehan

Vice Presidents

Petrus Rijkers

Moved: Lynmarie Gray

Seconded: Robin Grimstone

Jocelyn Legg

Moved: Eileen Joyce

Seconded: Jeanette Nelson

Secretary

Stephanie Slattery

Moved: Marilyn Barclay

Seconded: Lynmarie Gray

Treasurer
Lynmarie Gray
Moved: Ron Handford
Seconded: Marilyn Barclay

Committee
Murray Whittaker
Ron Handford
Jeanette Nelson
Marilyn Barclay
Robin Grimstone
Barbara Handford
Les Munro

'That the above be elected to the committee'
Moved: Phillip Legg
Seconded: Anthony Gray **Carried**

General Business

1. Subscriptions

'That the subscriptions remain unchanged'

Moved: Phillip Legg
Seconded: Lynmarie Gray

2. Free ticket to production with financial membership

'That the motion giving a free ticket to a production of the society with financial membership be

Moved: Murray Whittaker **Carried**
Seconded: Ron Handford

3. Life Membership

The committee recommended that Jeanette Nelson be appointed a Life Member of the Te Aroha Dramatic Society. This was endorsed by the members present and carried with acclamation.

There being no further business, the meeting closed at 8.21pm with supper.

Te Aroha Dramatic Society
Minutes of the special meeting held on 22 August 2012 at
7.30pm at the Te Aroha Little Theatre, Honi Street

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|--|--|
| <p>Present</p> <p>John Remfry, Kate Remfry, Jeanette Nelson, Les Munro, Norm Joyce, Petrus Rijkers, Phyllis Sheehan, Ron Handford, Barbara Handford, Stephanie Slattery, Lynmarie Gray, Eileen Joyce</p> | |
| <p>Apologies</p> <p>Marilyn Barclay, Jocelyn Legg</p> | |
| <p>Meeting</p> <p>The meeting was held to ratify changes to the Rules of the Dramatic Society.</p> <p>Eileen, as President, read through the document pointing out the changes that Evelyn Ryan from Ryan Law had suggested.</p> <p>Moved that the changes proposed and agreed on for the Rules of the Dramatic Society be accepted and submitted to the companies office for approval, before going to the Charities Commission for final acceptance.</p> <p>Eileen Joyce/ Ron Handford</p> <p>12 members for 0 against</p> <p>Meeting closed.</p> | |

